

**KENTUCKY BOARD OF LICENSURE FOR MARRIAGE AND FAMILY THERAPISTS
MEETING MINUTES
February 19, 2026**

A meeting of the Kentucky Board of Licensure for Marriage and Family Therapists was held at the Department of Professional Licensing located at 500 Mero Street, Frankfort, KY 40601 on February 19, 2026.

MEMBERS PRESENT

Michelle Oak
Susan Smith
Karen Sheets-Mobley
Amanda B. Villaveces
Allison Hock Howell

DEPARTMENT OF PROFESSIONAL LICENSING

Jolene Shearer, Board Administrator
Kristen Lawson, Commissioner
Jeff Bardroff, Administrative Supervisor
Chasity Wray, Finance

MEMBERS NOT PRESENT

Jane Alexander

OTHERS

Catherine Falconer, General Counsel
Lilly Coiner, Board Counsel

GUESTS

Amanda Brown
Dawn Hodge

Dale Bertram
Sheri Puckett

CALL TO ORDER

Michelle Oak called the meeting to order at 12:01 p.m.

MINUTES

A motion was made by Amanda B. Villaveces to approve the minutes of the January 15, 2026, Applications Committee Meeting. Motion, seconded Karen Sheets-Mobley, carried.

A motion was made by Amanda B. Villaveces to approve the minutes of the January 15, 2026, Complaints Committee Meeting. Motion, seconded Allison Hock Howell, carried.

A motion was made by Susan Smith to approve the minutes with changes of the January 15, 2026, Board Meeting. Motion, seconded Allison Hock Howell, carried.

A motion was made by Amanda B. Villaveces to approve the minutes of the February 12, 2026, Special Meeting. Motion, seconded Karen Sheets-Mobley, carried.

MONTHLY FINANCIAL REPORT

The financial statements for the months ending January 31, 2026, was presented to the Board for review. No further action as required.

DPL UPDATE

Commissioner Lawson stated there was nothing new to report.

LEGAL COUNSEL REPORT

General Counsel announced that Lilly Coiner will be the Legal Counsel for the Board. General Counsel will help during this transition.

The Regulation Committee scheduled their next meeting for March 9, 2026, at 9:30 a.m. to 11:00 a.m..

LICENSURE STATUS REPORT

A Licensure Status Report dated February 18, 2026, was presented to the Board for review. The report showed there are currently 706 active licensed Marriage and Family Therapists along with 195 active licensed Marriage and Family Therapy Associates. No further action was required.

NEW BUSINESS

The Board discussed having a standing New Business Item regarding anything the Board sees during review of applications, renewals and emails. This month's items include:

- Associates – when renewing, please only upload for current documents. Previous renewal documents are not needed.
- Associates – make sure supervision hours required are met when renewing.
- Associates – gaps in supervision hours – let the Board know when the supervision is paused and not only when renewing. Also, please include your original correspondence for the pause with the renewal. This will help the Board review your renewal in a more timely manner.

A motion was made by Amanda B. Villaveces to authorize allow Finance to issue on RFP for investigative services. Motion, second by Allison Hock Howell, carried.

The Board reviewed HB634. The Board discussed that it would take more time to review this bill and tabled any discussion for the March meeting.

A motion was made by Amanda B. Villaveces to approve payment for the AMFTRB 2026 Annual Membership Dues. Motion, seconded by Susan Smith, carried.

A motion was made by Allison Hock Howell to approve AAMFT Supervisor Status to K. M.. Motion, seconded by Susan Smith, carried.

A motion as made by Karen Sheets-Mobley to accept R.B. surrender of permit. Motion, seconded by Amanda B. Villaveces.

OLD BUISNESS

Commissioner Lawson stated that the Board has done an excellent drop of limiting their Per Diem and this no longer needs to be discussed at this time.

APPLICATIONS COMMITTEE

Motion was made by Susan Smith to approve all applications, renewals, audits, inactive requests, denials and CE provider applications as reviewed by the applications committee. Motion, seconded by Allison Hock Howell, carried.

Licensure/Permit Applications:

Approved: 7

Deferred: 2

Denied: 0

Continuing Education Applications:
Approved: 23
Deferred: 0
Denied: 6

COMPLAINT COMMITTEE

2025MFT00008 – dismiss for lack of jurisdiction

2025MFT00011 – dismiss based on appropriate remedial steps already taken

E.A. and R.M. – refer to investigations

Motion made by Complaints Committee presented by Legal Counsel to approve the recommendations.
Motion, seconded by Amanda B. Villaveces, carried.

TRAVEL AND PER DIEM

Motion was made by Amanda B. Villaveces to approve Travel and Per Diem. Motion, seconded by Susan Smith, carried.

Michelle Oak – Travel for 02/12/26; per diem for 02/12/26; 02/19/26

Amanda Villaveces –per diem for 02/12/26; 02/18/26; 02/19/26

Allison Hock Howell – per diem for 02/12/26; 02/19/26

Susan Smith – Travel for 02/19/26; per diem for 02/18/26; 02/19/26

Karen Sheets-Mobley – Travel for 02/19/26; per diem for 02/12/26; 02/19/26

ADJOURN

Motion was made by Susan Smith to adjourn the meeting at 12:29 p.m. Motion, seconded by Amanda B. Villaveces, carried.



Michelle Ivy Oak, Chair